



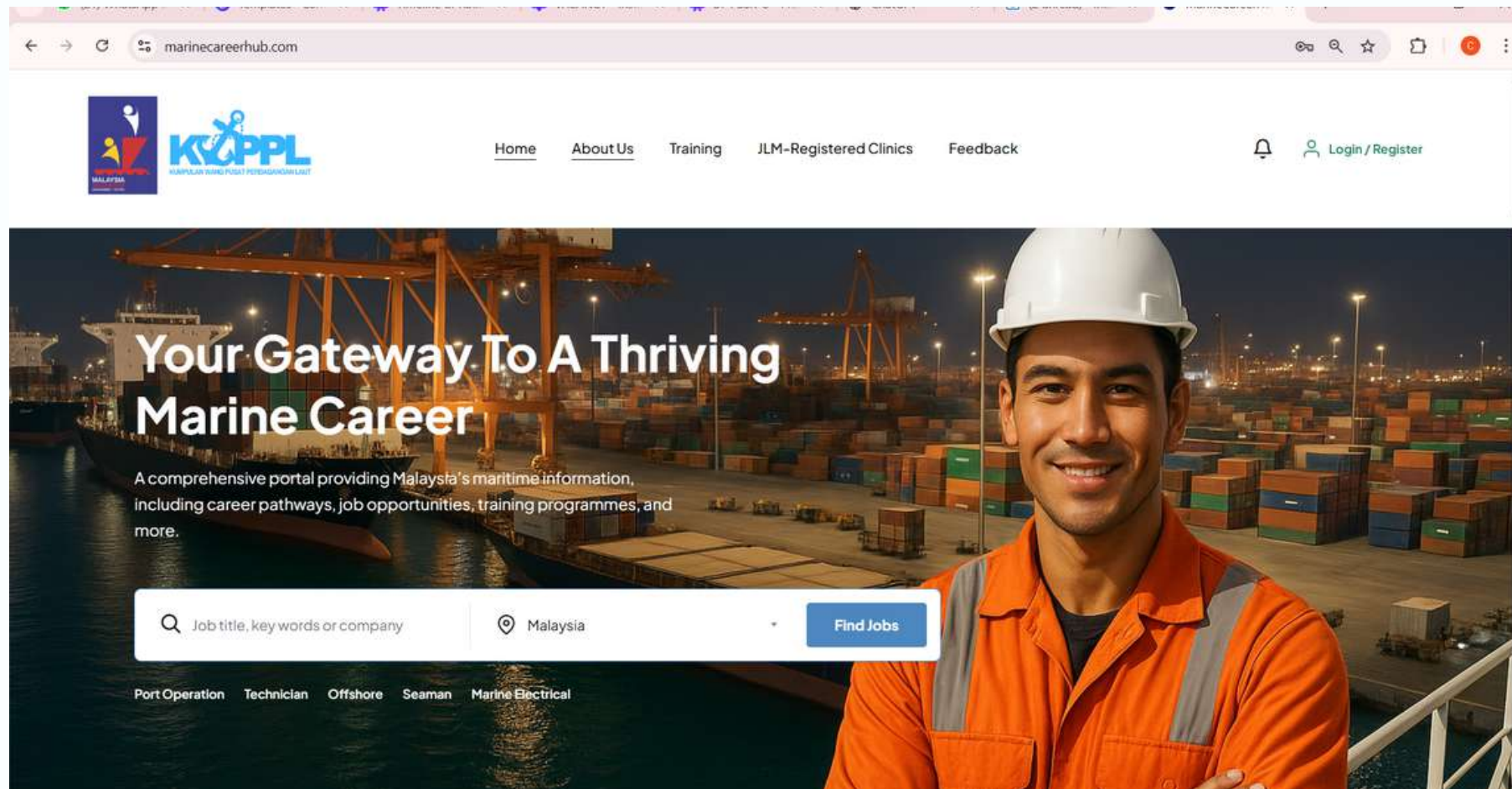
BT-PSSR-U

MANUAL GUIDE

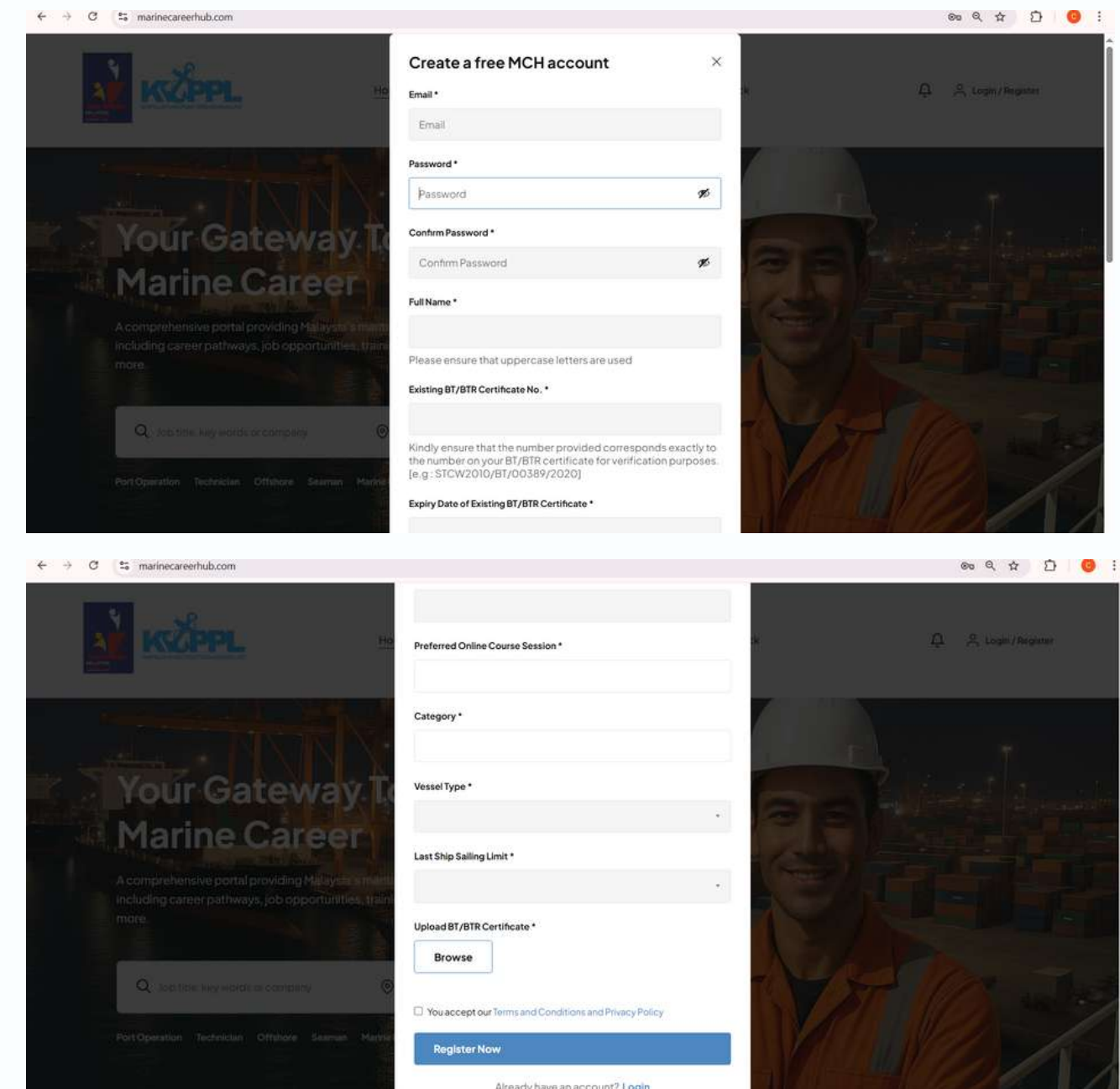
PANDUAN PENGGUNA

USER REGISTRATION / PENDAFTARAN PENGGUNA

1. Go to **marinecareerhub.com**
Layari **marinecareerhub.com**

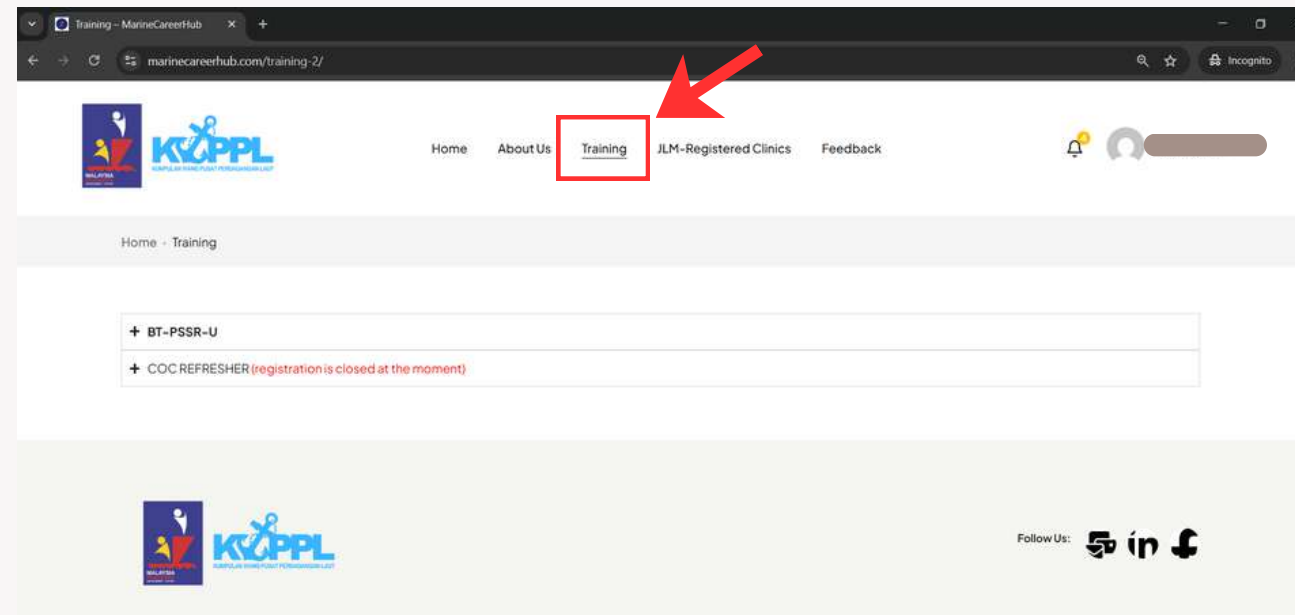


2. Register an account
Daftar akaun

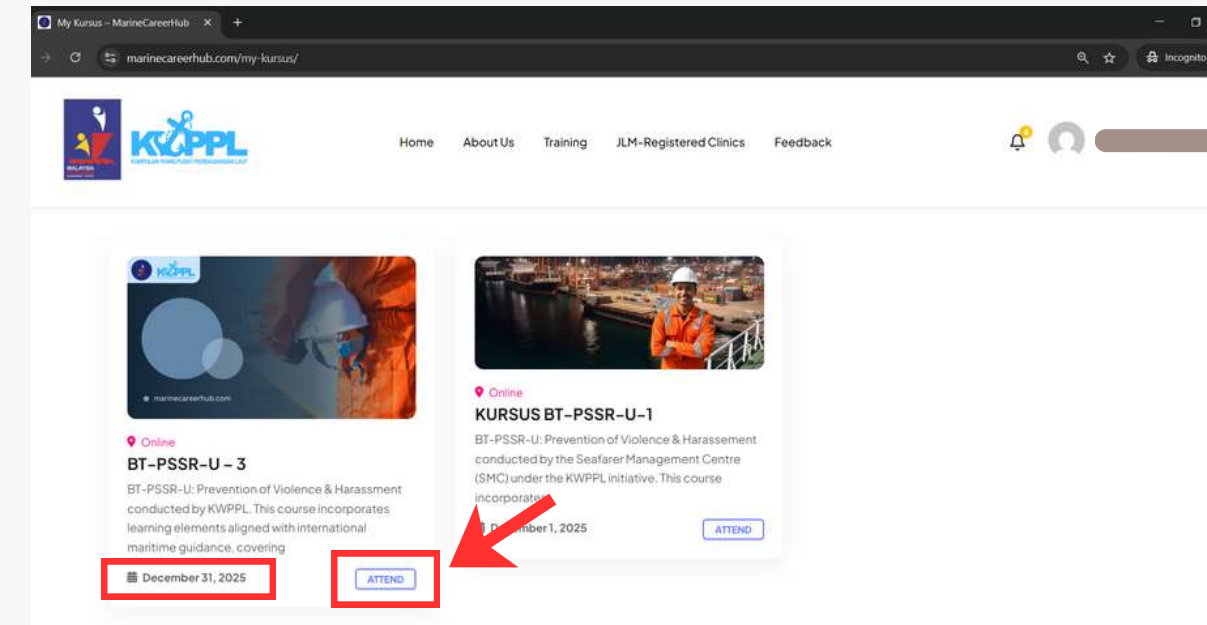
A screenshot of the 'Create a free MCH account' registration form on marinecareerhub.com. The form is titled 'Create a free MCH account' and includes the following fields: Email, Password, Confirm Password, Full Name, Existing BT/BTR Certificate No., and Expiry Date of Existing BT/BTR Certificate. A note states: 'Please ensure that uppercase letters are used' and 'Kindly ensure that the number provided corresponds exactly to the number on your BT/BTR certificate for verification purposes. [e.g.: STCW2010/BT/00389/2020]'. Below these fields are 'Preferred Online Course Session', Category, Vessel Type, and Last Ship Sailing Limit. There is a 'Browse' button for uploading a BT/BTR Certificate. At the bottom, there is a checkbox for 'You accept our Terms and Conditions and Privacy Policy' and a 'Register Now' button. A link for 'Already have an account? Login' is at the very bottom.

DASHBOARD DISPLAY / PAPARAN PAPAN PEMUKA

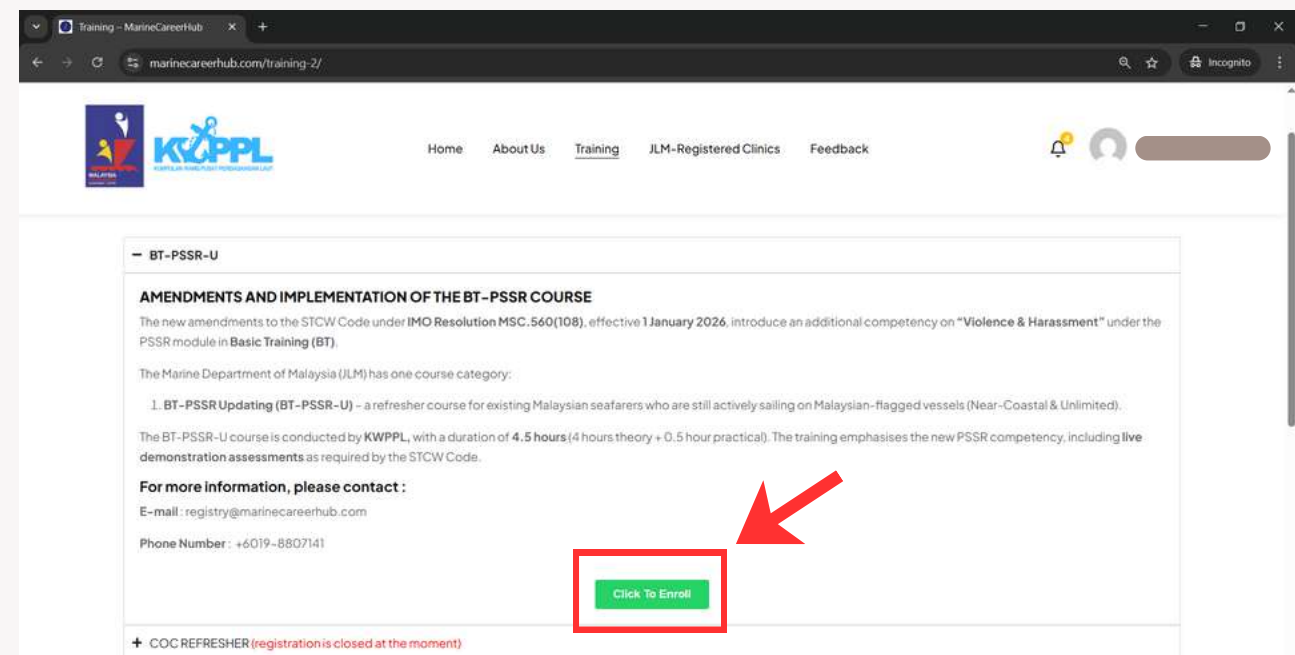
3. Click on “**Training**” at the Menu Klik pada “**Training**” di bahagian Menu



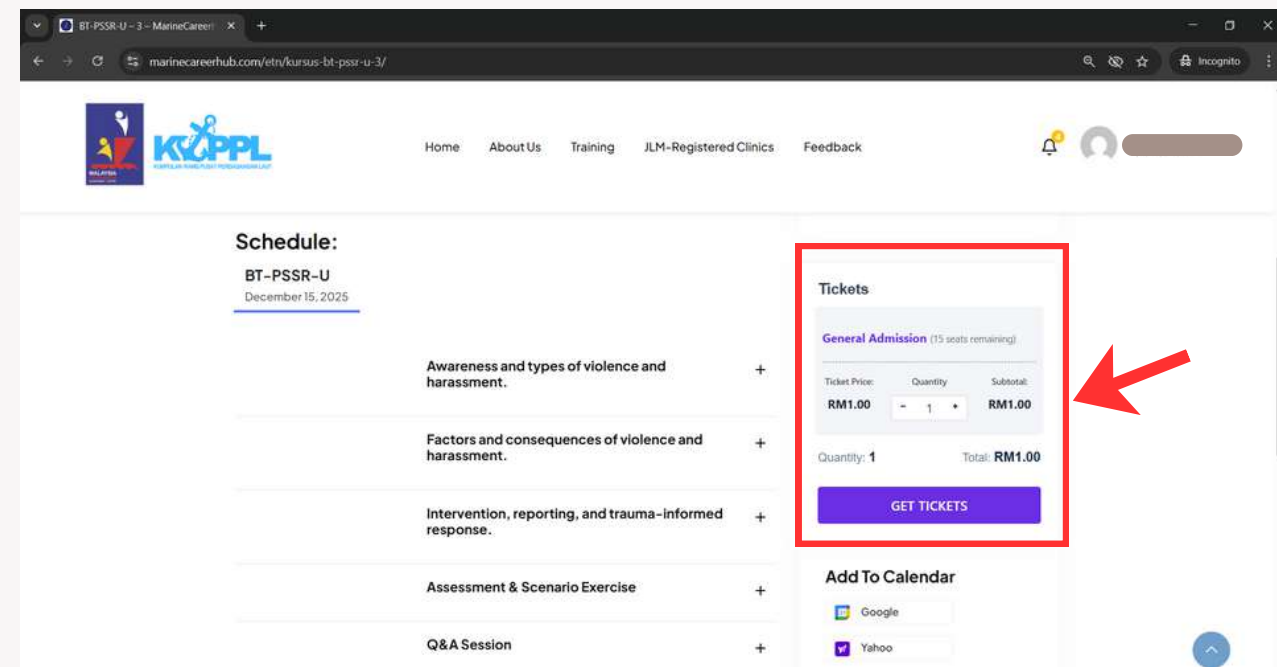
5. Choose available **date** to attend **Pilih tarikh** yang tersedia untuk anda hadiri



4. Click “**Click to enroll**” / Klik “**Click to enroll**”

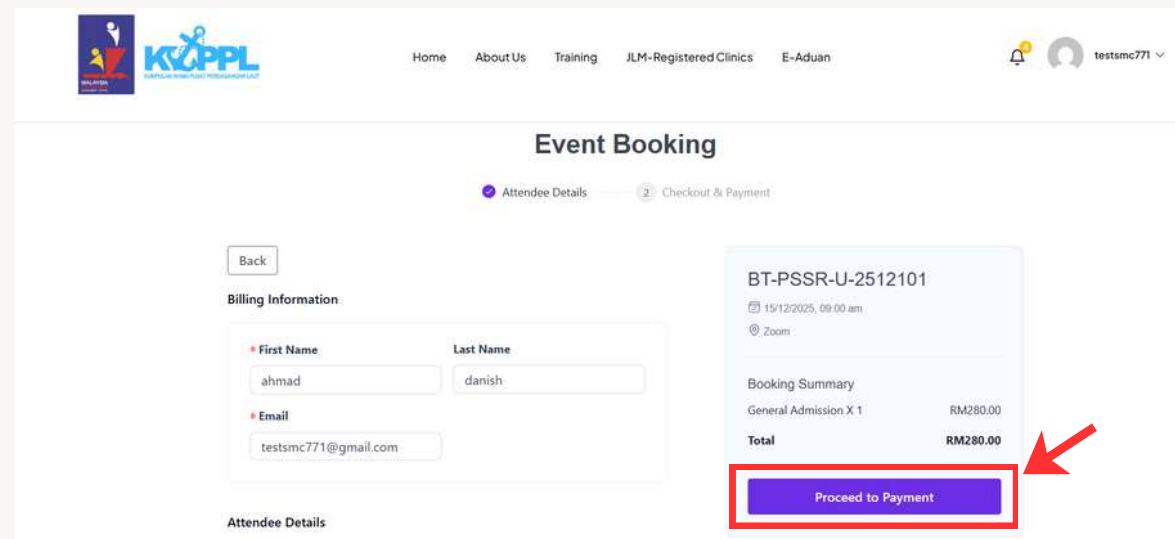


6. Click “**Get Ticket**” / Klik “**Get Ticket**”

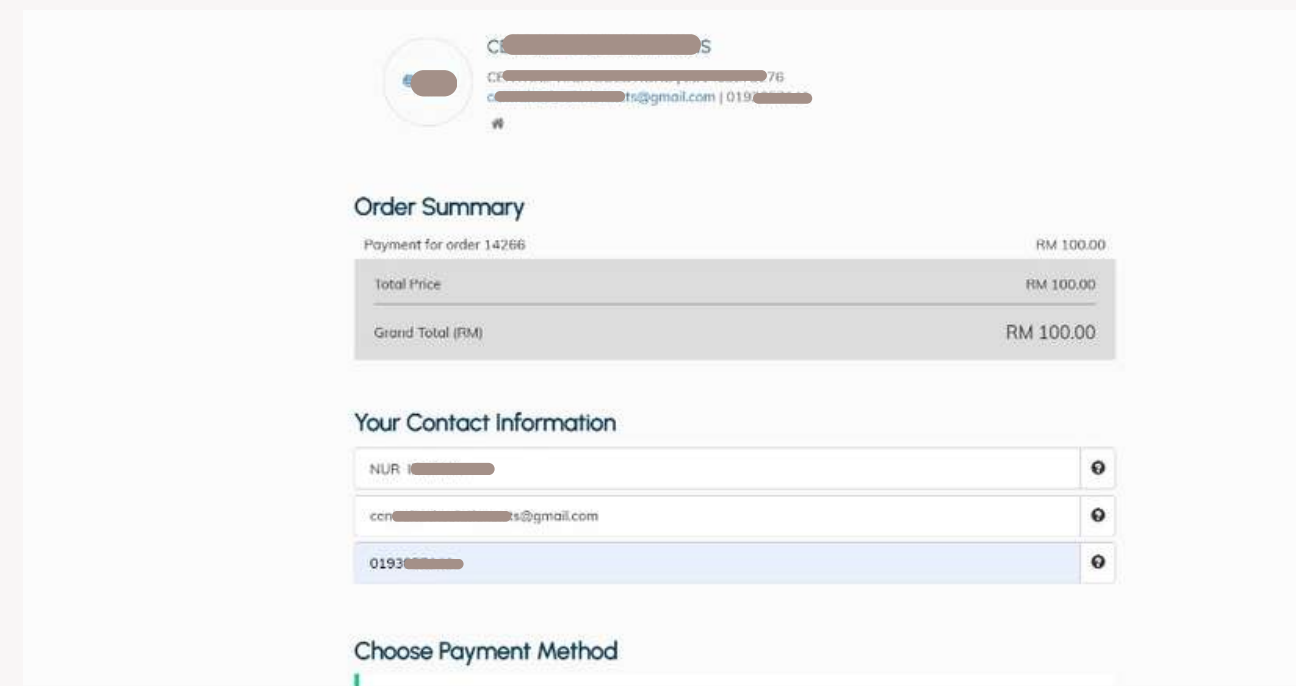


DASHBOARD DISPLAY / PAPARAN PAPAN PEMUKA

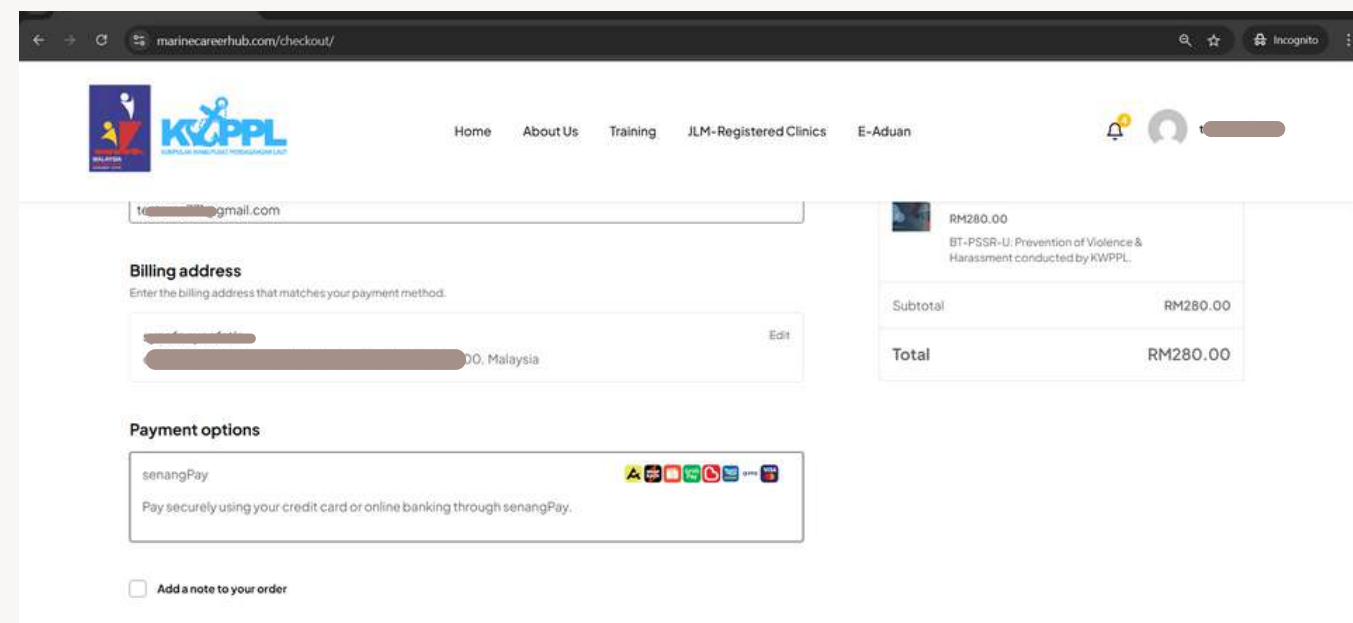
7. Fill in bill informations and click “Proceed to payment” Lengkapkan maklumat bil dan klik “Proceed to payment”



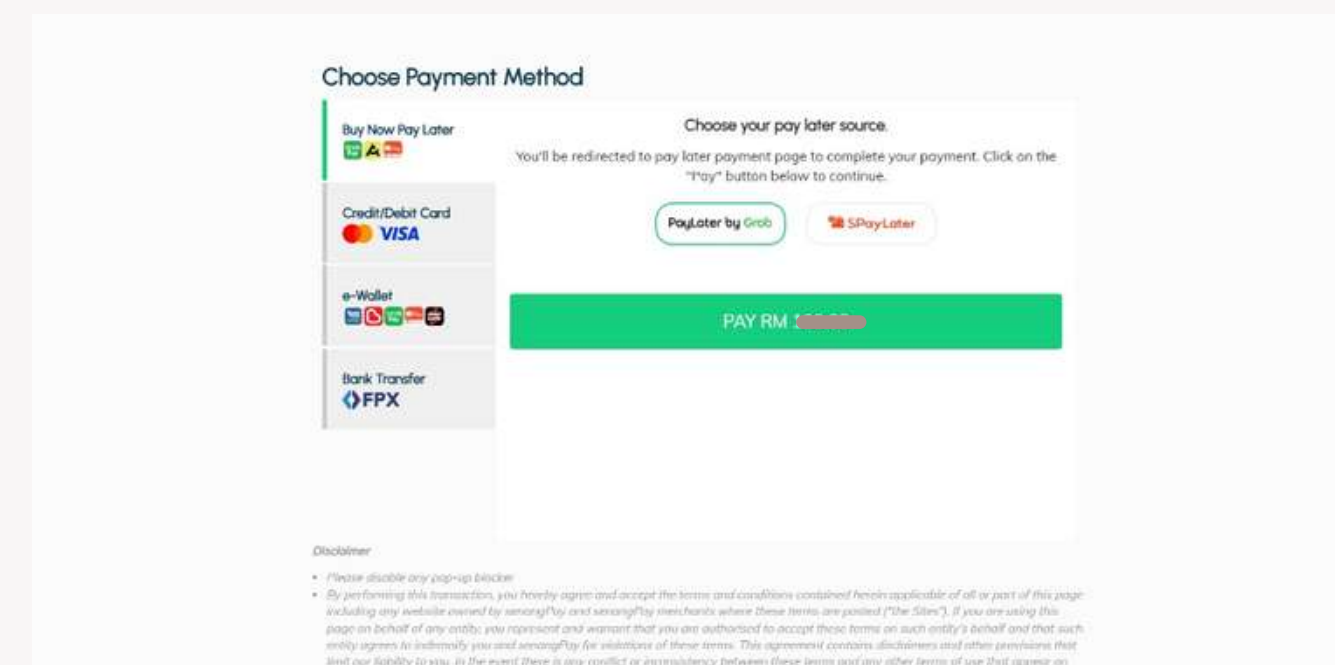
9. Get order summary / Paparan Bayaran Kursus



8. Choose payment option / Pilih kaedah pembayaran

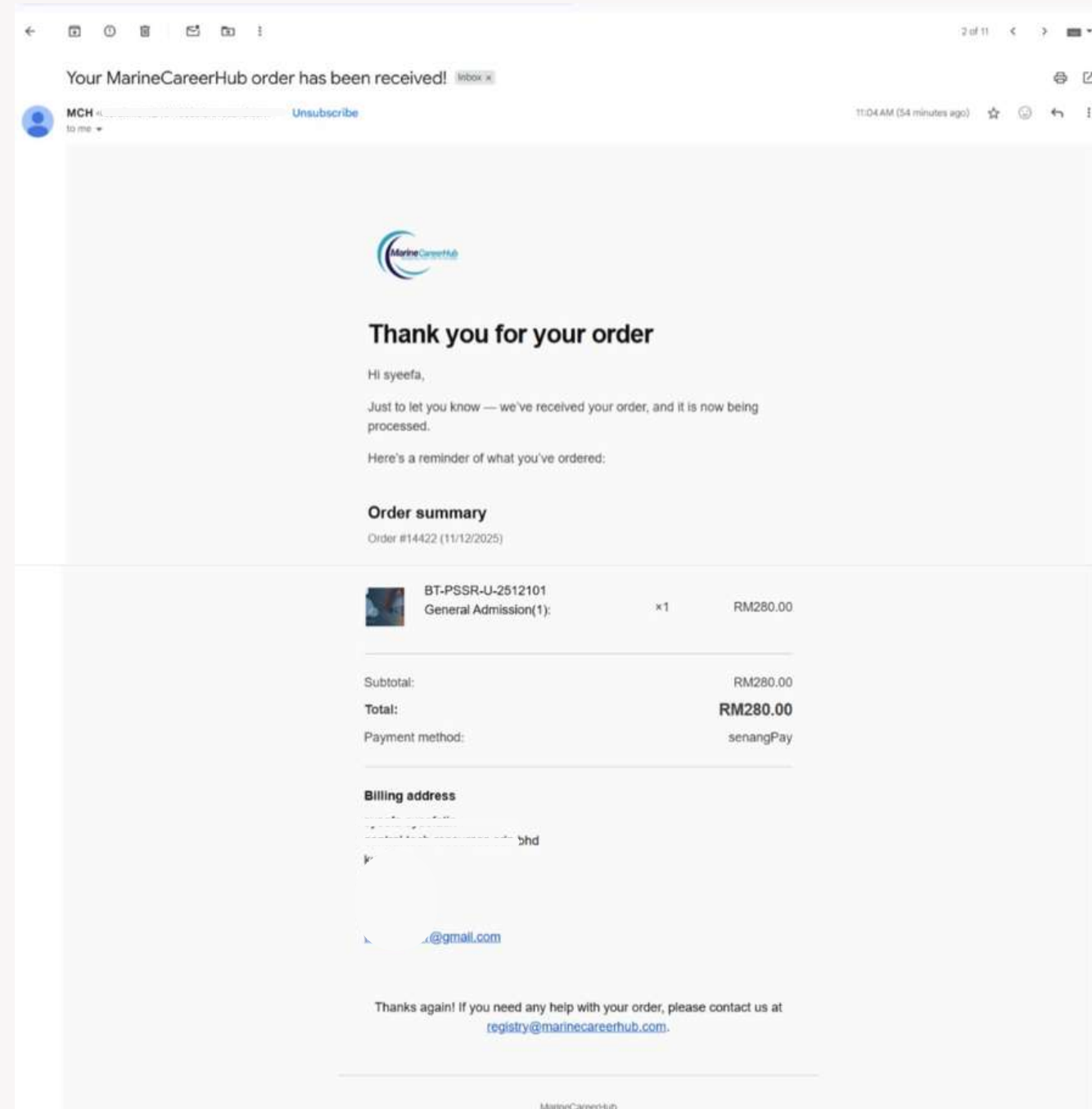


10. Make payment / Buat pembayaran



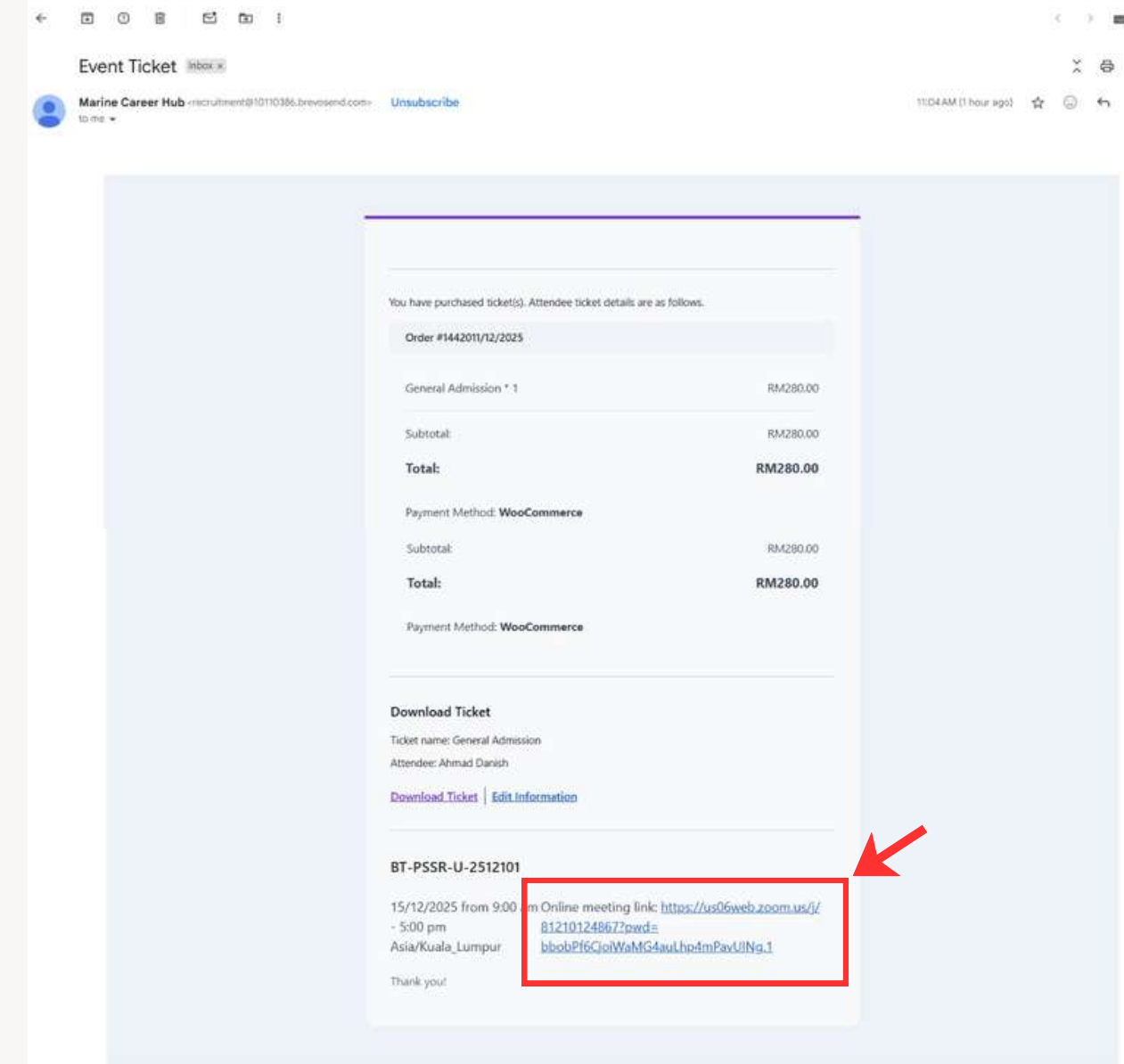
DASHBOARD DISPLAY / PAPARAN PAPAN PEMUKA

11. Get receipt of payment through email Terima resit pembayaran melalui e-mel



12. Zoom link will be provided via **email** and may used to join the course on selected date.

Pautan Zoom akan dihantar melalui **e-mel** dan boleh digunakan untuk menyertai kursus pada tarikh yang dipilih.





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For more information, contact us at

Untuk sebarang maklumat lanjut, hubungi kami di

f in Seafarer Management Centre



019-8807141 (Admin)



registry@marinecareerhub.com